

**Compiled Report of Minutes of Mentoring Session (Humanities)  
held on 19<sup>th</sup> March, 2022 from 1:15pm to 2pm.**

**Name of Incharges:** Dr. Santosh Khanna

Mrs. Mamta

Mrs Kuljit

**No. of Mentors :** 27 (Sr. No. 1 to 27)

**General Guidelines /Instructions**

1. Students informed to take admission immediately in the current semester if they have not taken it yet.
2. motivated the students to attend their offline classes regularly as University examination is to be held in May- June 2022
3. Conveyed the students who appeared in the University semester examinations December 2020 and May 2021, to collect their detailed marks card from general off.& to adhere to the time limits of the notices.
4. Told the students not to take eatables in academic zones. & The use of mobile phones in classrooms and corridors must be avoided.
5. They persuaded to switch off fans and lights while leaving their class rooms to save electricity
6. Students wants few changes in their timetable, so they were ensured that the needed changes will be done soon

**Suggestions / Remedies.**

- The students were apprised of the details of mid-term examinations.
- They were motivated to pay the fee as early as possible so as to avoid any kind of inconvenience.
- General orientation was conducted as students had joined offline classes after a long period due to Covid.
- Students were encouraged to attend classes regularly while following SOPs.
- Students were advised to adhere to time bound notices sent in e-circulation.

## SCIENCE DEPARTMENT

### Consolidated Reports of Minutes of mentoring session

#### Mentoring Session held - 19/03/2022(1.15pm to 2pm)

Mentoring session was conducted on 19<sup>th</sup> March, 2022 involving all UG &PG classes under Faculty of Sciences : M.Sc (Botany) Sem1&3, M.Sc (Bioinformatics) Sem1&3, M.Sc (Chemistry) Sem 3, M.Sc (Physics) Sem1&3, M.Sc (Maths)Sem1&3, B.Sc(Medical, Non Medical, Biotechnology, Computer Science)Sem 1,3 &5.

#### AGENDA

- The students were advised to take admission immediately in the current semester if they have not taken it yet.
- The students were motivated to attend their offline classes regularly as University examination is to be held in May- June 2022
- All the students who appeared in the University semester examinations December 2020 and May 2021, are advised to collect their detailed marks card from general office.
- The students were motivated to adhere to the time limits of the notices.
- The students were encouraged not to take eatables in academic zones.
- Students were told that use of mobile phones in classrooms and corridors must be avoided.
- The students were advised to switch off fans and lights while leaving their class rooms.

#### Problems shared by Mentees

- **No Queries were raised by students**

**Dr Shaveta Chauhan**

**Mentoring Incharge (Science Stream)**

## COMMERCE DEPARTMENT

### Consolidated Reports of Minutes of mentoring session

#### Mentoring Session held - 19/03/2022(1.15pm to 2pm)

Mentoring session was conducted on 19<sup>th</sup> March, 2022 involving all UG &PG classes under Faculty of Commerce.

#### AGENDA

- The students were advised to take admission immediately in the current semester if they have not taken it yet.
- The students were motivated to attend their offline classes regularly as University examination is to be held in May- June 2022
- All the students who appeared in the University semester examinations December 2020 and May 2021, are advised to collect their detailed marks card from general office.
- The students were motivated to adhere to the time limits of the notices.
- The students were encouraged not to take eatables in academic zones.
- Students were told that use of mobile phones in classrooms and corridors must be avoided.
- The students were advised to switch off fans and lights while leaving their class rooms.

#### Problems shared by Mentees

- No Queries were raised by students

**Mrs. Savita Mahendru**  
Mentoring Incharge (commerce Stream)

## Mentoring Report of Skill Courses

Mentoring session held on 17<sup>th</sup> March 2022 at 1.15 PM to 2:00 PM.

Submitted by: **Dr Rakhi Mehta**

Mentoring session as conducted on 19<sup>th</sup> March 2022 involving all classes of skill courses, Bsc Fashion Designing, Msc Fashion Designing and Merchandising, PG Diploma in Fashion Designing, B.Voc in Fashion Technology, Advance Diploma in Fashion Designing, Bachelor of Design, Bachelor of Fine Arts, Bachelor of Design ( Multimedia ), B.Voc Web Technology, M.Voc Web Technology, B.Voc Beauty and Wellness, M.Voc Beauty and Wellness, PG Diploma Cosmetology and Diploma in Cosmetology.

### **Agenda:**

- To persuade the students to take admission immediately in the current semester if they have not taken it yet.
- To motivate the students to attend their offline classes regularly as University examination is to be held in May- June 2022
- All the students who appeared in the University semester examinations December 2020 and May 2021 are advised to collect their detailed marks card from general office.
- To motivate the students to adhere to the time limits of the notices.
- To encourage the students not to take eatables in academic zones.
- The use of mobile phones in classrooms and corridors must be avoided.
- They must be persuaded to switch off fans and lights while leaving their class rooms..

### **Problems of Mentees and Solution by Mentors**

#### **1. Managing group students Expectations during group projects:**

**Solution:** Try to set up expectations right at the beginning of the project. Make sure all group corporate with each other and work according to their expertise in particular side of project. Help them communicate clearly and work together towards developing realistic expectations during group projects. If they know from the start what is expected from them, the program becomes much smoother for everyone. Talk to each other at particular issue you don't know and do the best for your project. **TEAM WORK WINS.**

#### **2. Stress and Depression due to parent financial issues and jobs during covid, unable to pay fee on time.**

**Solution:** Due to financial issues, irregular sleep and eating habits accompanied by stress student life can be turn up as a nightmare for a person as all these habits affect your health badly.

Due to that students feel irritated all the time, loss of concentration, regular fights and more symptoms shows your poor psychological and physical health. Poor financial issue can be sort out if students can work extra to raise funds like tuitions, art and design classes, sketching, photography, content writing, stitching, painting on orders, etc as students are part of skill courses that can be utilize well to get rid of stress and to help their family. **There is a limit how much you can save, but there is no limit how much you can earn.**

Some of the best ways are:

1. Exercise regularly and Do Meditation – **BEST ONE**
2. Getting enough sleep
3. Eat healthy food
4. Read books and novels
5. Find some interesting hobbies like painting, music, dance, etc.
5. Meeting friends and family, spend time with parents.
6. Try not to overload yourself
7. Manage your time better

### **3. Finding second-hand books, Low priced raw Materials, and other college necessities.**

**Solution :** College going students unnecessarily spend a lot of money during their college days. In each semester they have some new academic requirements like new books, stationery, etc. They have to buy it NEW, It's really tough. For that they can contact college book bank, college library or can talk to the teacher to get pdfs of books, can be arrange from seniors. For raw materials like stitching, painting, etc the can recycle old products or fabrics. Do experiments. Use department computers for projects if they don't have laptops.

### **4. Exam Pressure on Students:**

**Solution:** This is the common problem which appears to every student throughout their student life. Nevertheless how well or worse your preparation is, students feel like always in stress and in a constant phase of struggle with studies. Make a time table for proper study and revision. Give more and more time to your studies and practical work. If you work hard you will succeed. Teachers are always there for your help take guidance if you are facing any problem in a particular topic or whenever you need.

### **5. Students facing unhealthy food problem. Students don't like hostel food.**

**Solution:** we will not get the food as our home. Try to adjust and if any problem regarding hygiene talk to hostel coordinator. Eating right and staying healthy will help you accomplish your academic goals and make your college experience much more fun. Get enough exercise and monitor the amount and quality of your food and junk food consumption. Mess food is not as same as home, tell to the cook and coordinator of hostel for it, problem will be resolved.

**Compiled Report of Minutes of Mentoring Session**  
**Computer Department**  
Mentoring held on 19th March, 2022 from 1:15 to 2.000 noon.

**Agenda**

- The students were advised to take admission immediately in the current semester if they have not taken it yet.
- The students were motivated to attend their offline classes regularly as University examination is to be held in May- June 2022
- All the students who appeared in the University semester examinations December 2020 and May 2021, are advised to collect their detailed marks card from general office.
- The students were motivated to adhere to the time limits of the notices.
- The students were encouraged not to take eatables in academic zones.
- Students were told that use of mobile phones in classrooms and corridors must be avoided.
- The students were advised to switch off fans and lights while leaving their class rooms.

**Problems shared by Mentees**

- Students share the problem that there is no soap in the wash room

### **General Guidelines /Instructions**

- To motivate the students, who have not deposited it yet, to deposit University examination form for odd semester December 2021 on or before 20.11.2021.
- To motivate the students to attend the classes regularly to cover their syllabus as University examination is to be held in December 2021.
- To motivate the students to adhere to the time limits of the notices.
- To encourage the students to appear for ongoing house tests to avoid fine.

### **Problems Shared by Mentees**

- Students had the query whether giving of tests is compulsory.
- Students asked questions about the conduct of tests in the month of October and November
- Student asked whether it is possible to pay university exam fee prior to payment of college fee as she is facing some financial problem.
- Students asked about how to present answers in a better way to get more marks in university.

### **Suggestions**

- The students were encouraged to take these tests seriously, as it will assist them in the preparation of forthcoming Final University Examinations.
- They were motivated to be regular in the classes, for to understand the concept, one must be regular.
- In case of exams in December, they were given tips on how to prepare effectively
- Also, they can refer to the study modules and video lectures on hmvvelms.com for further preparation
- Students was advised to contact the authorities in accounts office and deposit the fee accordingly
- The pattern of mid term exam was explained to them